

## Study in Canada Call for Applications

The University of Regina is pleased to invite you to nominate students for the 2025-2026 Study in Canada Scholarship. Please have all documents submitted to [study.abroad@uregina.ca](mailto:study.abroad@uregina.ca) prior to **February 26, 2025, 11:59pm CST** (early applications are encouraged).

For detailed information please visit <https://www.educanada.ca/scholarships-bourses/can/institutions/study-in-canada-sep-etudes-au-canada-pct.aspx?lang=eng>

Please understand that the scholarship application is **separate** from our Exchange and Research application/nomination processes, and necessary documents must be submitted separately. **All required documents must be submitted for an application to be considered complete. Incomplete applications (those missing any of the Supporting Documents outlined below) will not be considered.**

Due to the high volume of applications received by our office, we will not be following up with incomplete applications submitted. Please make sure that you read this document carefully and completely to ensure all criteria is met.

### **Nomination Process**

Please email [study.abroad@uregina.ca](mailto:study.abroad@uregina.ca) a complete list of **student names** and **required supporting documents** by **February 26, 2025, 11:59pm CST** (early applications are encouraged). Scholarship nominations and supporting documents are to be submitted directly from the Coordinator and not from the student. Once received, the application will be reviewed and confirmation of receipt will be sent.

We ask that you use the following file names for supporting documents:

- FirstnameLastname\_citizenship
- FirstnameLastname\_fulltime
- FirstnameLastname\_intent
- FirstnameLastname\_support
- FirstnameLastname\_privacy
- FirstnameLastname\_householdregistration
- FirstnameLastname\_info

Graduate or research students also need to have a file called:

- FirstnameLastname\_supervisor

Please understand that each file must be smaller than 5 MB and in the following formats: pdf, .jpg, .doc, .docx, .txt or .gif. Files in other formats cannot be accepted.

## List of Required Supporting Documents

- ❑ **Proof of citizenship**  
Copy of the candidate's passport or national identity document with valid dates. Please make sure that the information on the copy is clear and visible, and free of glare, shadows, or blurs.  
*Note: driver's license, permanent residence card, work permit, student card, health card, birth certificate or baptismal certificate are **not accepted** as proof of citizenship.*
- ❑ **Proof of full-time enrolment** – See page 3 for template.  
A letter in English or French from the **home institution**, on **official letterhead**, **dated within the last six months**, confirming that the candidate is currently enrolled in a full-time program and will continue to be enrolled upon their return and providing **the expected completion date** of the degree. Maximum one page.  
*Note: copies of transcripts, a student card or letter of admission are **not acceptable**.*
- ❑ **Letter of intent from the candidate**  
A letter in English or French from the candidate explaining the nature of studies or research to be undertaken; Provides rationale for study in Canada and for the choice of institution, program and supervisor and how the proposed program of study or research will relate to their future career. Maximum one page.
- ❑ **Letter of support from the home institution**  
A letter in English or French from the candidate's instructor, professor or international director on the institution's official letterhead the nature of study or research to be undertaken in Canada and how the candidate and the home institution will benefit from this scholarship program. Maximum one page.
- ❑ **Letter of invitation from the Canadian supervisor (only required for research visits).**  
This letter must be on institutional letterhead, be in English or in French, be signed by the Canadian Supervisor. The letter must: (1) describes the nature and scope of the research collaboration with the student's home institution. (2) Confirms their willingness to support and mentor the candidate during the exchange period. (3) Explains how the Canadian institution, supervisor and peers will benefit from the exchange. Maximum one page.
- ❑ **Privacy Notice Statement**  
A copy of the [Privacy Notice Statement for non-Canadian participants](#) signed by the candidate.
- ❑ **Candidate information**  
Kindly ensure that all information is completed accurately, reflecting the candidate's details as stated on their passport, as well as their current program and institutional information.
- ❑ **Proof of Household Registration (only required for Taiwanese applicants).**

# Proof of Full-Time Enrollment Template

OFFICIAL INSTITUTIONAL LETTERHEAD

[DATE]

Re: **(Student Name)** - Confirmation of Full-Time Enrollment

To Whom It May Concern,

This letter confirms that **(Student Name and number)** is currently enrolled as a full-time student at **(Institution Name)** in **(declared program)**.

**(Student Name)** will continue to be enrolled in full-time time studies upon their return from their international exchange/research program. Their expected degree program completion date is **(date of completion)**.

Sincerely,

**SIGNING AUTHORITY**

**INSTITUTIONAL STAMP**