

2025/2026 Admission Guidelines for International Degree Students

Application	Fall Semester	From February 1 st to April 30 th
Period	Spring	
	Semester	From August 1st to October 31st

Contact Information

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National Taichung University of Education Key Dates for International Students Applying for 2025Academic Year

Itam	Date			
Item	Fall Semester	Spring Semester		
Announcement of Admission Brochure	January 31, 2025	July 31, 2025		
Online Application Period	February 01, 2025	August 01, 2025		
Application Deadline	April 30, 2025	October 31, 2025		
Review and Evaluation	Application Deadline to June 10, 2025	Application Deadline to December 10, 2025		
Admission Notification*	June 16, 2025	December 17, 2025		
Sending Admission Notice to Applicants	June 26, 2025	December 25, 2025		
Enrollment	September, 2025	February, 2026		

^{*} For the date of announcement of admission results, please refer to the application website.

***Online Application:**

http://insch.ntcu.edu.tw/



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International Students Fall 2025 - Spring 2026 Program List

B= Bachelor; **M**= Master; **D**= PhD

EN= English; **CH**= Chinese; **O**= Other

Department	Degree		Language			
Department -		M	D	EN	СН	0
College of Ed	lucati	on				
Department of Education	✓	√	√		•	
Graduate Institute of Curriculum and Instruction		✓	/		•	
Department of Special Education	√	✓			•	
Department of Physical Education	✓	✓			•	
Department of Early Childhood Education	✓	√			•	
Graduate Institute of Early Intervention		✓			•	
Graduate Institute of Education Information and Measurement		√	√	•	•	
College of Mar	nagen	nent				
Department of International Business	√				•	
Department of Creative Design and Management	✓	✓			•	
Master Program in Business Administration		✓			•	X
Graduate Program of Sustainable Tourism and Recreation Management		√			•	
Master Program of Higher Education Management		√			•	
International Master of Business Administration (IMBA)		✓		•		/
College of S	cienc	е				
Department of Mathematics Education	✓	✓			•	
Department of Computer Science	✓	√			•	
Department of Digital Content and Technology	✓	√			•	
Department of Science Education and Application	✓	✓			•	
Master Program of Environmental Education And Management		✓			•	

College of Humanities						
√	✓		9	—	—	\
√	√	7	1		•	_
√	√	√		•,_	4	
	√			•	>	
√	√		•	•		
√	√	/		•		
√	√			•		
√	√			•		
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Application Procedures

Log on to the online application system

http://insch.ntcu.edu.tw/en/

【Applicants should open an account before application】※Click on "Sign up" to register

STEP 1. Department Information

STEP 2. Fill in the application

[Apply for up to 1 department, graduate institute or program]

* In the second part, "Section" should be filled in for the master's programs, and the name of the department/graduate institutes can be repeated for the bachelor's programs.

STEP 3. Autobiography and Study plan

Upload "Autobiography" and "Study plan" PDF files.

STEP 4. Application Upload

For more details on the document upload for review, please refer to "Article B. Uploading Documents" of Part II. Application Method in this Guidelines (page 7).

- *Download and print the deposition file, sign and return.
- *Upload the receipt after the payment is completed.
- *Applications received after the deadline will not be processed.

After completing online application and document upload for review, you will be notified by email that the registration is successful.

Application Instructions

I. Entry Requirements

International students who meet the following requirements are eligible to apply:

- A. Nationality: An individual of foreign nationality who has never held the status of an Overseas Chinese student on the date of application, and who complies with the "Regulations Regarding International Students Undertaking Studies in Taiwan" of the Ministry of Education (MOE).
- B. Qualification: International students with a high school diploma are eligible to apply for undergraduate programs, a Bachelor's degree for Master programs, and a Master's degree for PhD programs.

II. Application Method

A. Online application

- 1. Log on to the online application system: http://insch.ntcu.edu.tw/
- 2. Please take note of the following:
 - a. Remember the email address, account and password you used for applying. You will need those to log in to the system to modify application information and upload documents.
 - b. Download or print out the following documents which are automatically generated by the system after you have completed the online application: application form, Deposition and payment form or other required documents.
 - c. Comply strictly with the two steps below to complete payment and upload all the necessary documents before the designated deadline. Failure to do so may result in the cancellation of your application. All losses thus incurred shall be borne by the applicant.
- B. Uploading Documents: All applicants shall upload the required documents to the online application system. The documents may be uploaded separately and updated any time before the deadline. After uploading all the documents, applicants will be asked to confirm the submission of the documents. Please go through the documents carefully before confirming the submission. Applicants may not change the submitted documents for any reason once they have confirmed submission. NTCU will only process the documents last confirmed and submitted.

Required Certificates or Documents:

- 1. A copy of diploma of the highest academic degree.
- 2. A copy of Chinese or English translation of the diploma and a copy of the academic transcript, authenticated by ROC representative offices abroad.
- 3. A certified copy of the Chinese or English language Proficiency.
- 4. A copy of passport or ID.
- 5. Personal resume and autobiography in English or Chinese (about 1,000 words required by the Department of English and Fine Arts; about 1,500 words required by the Department of Education for the doctoral program).
- 6. Study plan for bachelor programs / Research plan for graduate programs.

- 7. A copy of financial statement, authenticated by ROC representative offices abroad (minimum NT\$100,000 or US\$3,300).
- 8. Payment invoice/receipt of application fee.
- 9. Deposition: Please print out, sign and upload the signed copy back to the system.
- 10. Photograph: a close-up color shot of the head and shoulders (no hats)within the last 6 months. Please upload in JPG format.
- 11. Other materials that support the student's application.
- Note 1: Applicants graduating in the current year may not have to upload a graduation certificate for application. However, they shall, upon admission, submit their academic credentials on the registration day for enrollment. Failure to do so will result in the cancellation of the admission offer.
- Note 2: High school graduates whose qualifications are equivalent to Taiwan's high-school grade 5 may apply for undergraduate programs. However, admitted students shall complete at least 12 extra credits before graduation in accordance with relevant NTCU rules and regulations. The 12 credits are not included in the required credits for graduation.

For documents and materials required by specific departments:

- 1. Graduate program of the Department of English
 - a. Personal resume (Please download the form from the Department website).
 - b. Research plan (Please download the form from the Department website).
 - c. One letter of reference.
 - d. The website of the Department of English: http://english.ntcu.edu.tw/.
- 2. The Department of Fine Arts
 - a. Work: Information of personal creative work: 8 pieces of art work, which be made at least by 2 different materials. (Present on 10"*8" photos to hand in).
 - b. Those works should be manifested by the instructors.
- 3. The Department of Music
 - a. Work for major: A CD or DVD of personal performance for 30 minutes. For students major in theory composer should hand in CD or DVD of personal performance and the notation/music book of it for at least three performances. (Three copies).
 - b. Work for minor: A CD or DVD of personal performance for 10 minutes. For students minor in theory composer should hand in CD or DVD of personal performance and the notation/music book of it for at least one performance. (Three copies).
 - c. No matter major or minor, piano as one instrument.
 - d. Those works should be manifested by the instructors.

III. Application Fee Payment

- A. Application fee for:
 - ✓ Undergraduate program: NT\$1,200 (US\$50)
 - ✓ Master program: NT\$1,500 (US\$60)

✓ Doctoral program: NT\$3,000 (US\$120)

B. Payment method:

✓ In Taiwan: Please go on NTCU website to print the payment sheet out and then pay the application fee at convenient stores, banks and postal offices. (NTCU website: https://ecsa.ntcu.edu.tw/TFCS/TFCS0900.aspx, click "New payment sheet" and key in required information)

✓ Overseas: T/T Information:

Bank's Name Bank of Taiwan, Taichung Branch (0040107)

Bank's Address

No.140, Sec. 1, Tzu Yu Road, West Dist., Taichung City,

Taiwan (R.O.C.)

SWIFT BKTWTWTP010

Beneficiary Name National Taichung University of Education 401 Account

Bank Account 010036088878

C. Note:

1. After the payment is completed, no refund will be given. All related costs and exchange differences shall be borne by the applicant. Please upload the "payment invoice/receipt" onto the online application system.

2. Applications with unpaid application fees will not be processed.

IV. Enrollment Time

- Fall Semester: The 1st semester of 2025 academic year (September, 2025)
- Spring Semester: The 2nd semester of 2025 academic year (February, 2026)

V. Terms of Study

The length of study and graduation requirements are different according to each institute/department's rules, further information is available at the Office of International Affairs website and Department websites. If any revisions occur, please give priority to the announcement from the department/institute.

- Undergraduate programs shall be completed within 4 to 6 years.
- Master programs shall be completed within 2 to 4 years.
- Doctoral programs shall be completed within 3 to 7 years.

VI. Admission Announcement

- A. After the application deadline, the final list of admitted students will be decided by the Admissions Committee. A number of candidates may be put on a waiting list in case any admitted students fail to complete registration procedures.
- B. Following their application, prospective students should log onto the following website to check for admission results: https://insch.ntcu.edu.tw/.
- C. The result will be announced on the website and informed by the email in the early of June for the fall semester and in the early of December for the spring semester.

* Please provide the actual mailing address for sending the admission notice. The applicant who misses registration deadline due to an incorrect mailing address provided shall assume full

Note! Please do make the note of

"applicant's

"International Admission" while

processing your

application fee

transfer.

name" and

responsibility.

VII. Registration and Enrollment

- A. Admitted students shall be present at the university for registration on the date specified by presenting the original copy of passport, diploma, and the Chinese or English translation of school transcripts authenticated in ROC representative offices abroad (for authentication purpose only, will be returned immediately), or the status of admission shall be revoked. Those who have not had their documents authenticated by the time of application shall present the authenticated documents to the Office of Academic Affairs, within one month after the application result is announced, or the status of admission shall be revoked. Applicants who are going to graduate in the end of this school year shall have the documents reviewed by the Office of Academic Affairs before registration, or the status of admission shall be revoked.
- B. The admitted students should, following Article 22 of "MOE Regulations Regarding International Students Undertaking Studies in Taiwan", provide proof of medical and personal accidental insurance papers insured outside ROC with validity from entering ROC up to at least six months upon enrollment. If already being insured at the national health insurance of ROC, the enrolled students only need to provide proof of the related insurance papers. The above-mentioned insurance papers issued outside ROC should be verified by ROC representative offices abroad.
- C. Transfer credits from other colleges/universities shall be governed by related regulations of NTCU.

VIII. Tuition and Fee Standard

- A. Tuitions, fees and expenses for each semester are as follows (for reference only):
 - 1. Tuitions and Miscellaneous Fees

Programs Colleges & Departments	Types of tuition	Bachelor Programs	Master's Programs (Tuition Base Fee)	PhD Programs (Tuition Base Fee)
College of Education (except for Department of Physical Education) College of Humanities (except for Department of Fine Arts and Department of Music)	Arts	NT\$46,030	NT\$21,196	NT\$21,196
College of Science (all departments) Department of Fine Arts Department of Music Department of Physical Education	Science	NT\$53,405	NT\$24,502	NT\$24,502
College of Management (all departments)	Business	NT\$47,900	NT\$22,506	

- 2. Master and PhD students will pay the credits fee after taken credits are confirmed per semester. You may browse the actual fee standard here, https://reurl.cc/ZNbgxp.
- 3. Dormitory Fees (including internet access; air-conditioning is paid separately).

4. Other fees:

Item	Fee
Individual Guidance Fee (Department of Music)	NT\$11,000
Keyboard Maintenance Fee (Department of Music)	NT\$560
Computer and internet fee	NT\$367
Student safety insurance	NT\$216
Health insurance for 6 months after entering Taiwan (For those who haven't met the requirement of NHI)	NT\$3,000

5. For further information about the National Health Insurance (NHI), please contact the Office of Student Affairs.

B. Refund Guidelines for Tuition and Miscellaneous Fees

Time of Student Withdrawal/Suspension	Tuition & Miscellaneous Fees Refund Ratio	Notes
Before or on the official registration date	No payment required; full refund if already paid	
From the day after the registration date to the day before classes begin	Two-thirds of tuition refunded; all miscellaneous fees refunded	For schools using a per-credit or base tuition calculation system, full refund of per-credit fees and two-thirds refund of the base tuition (or credit-based tuition and fees) applies.
From the first day of classes (inclusive) until one-third of the semester has passed	Two-thirds of tuition and miscellaneous fees refunded	For schools using a per-credit or base tuition calculation system, two-thirds refund of both per-credit fees and base tuition (or credit-based tuition and fees) applies.
After one-third but before two-thirds of the semester has passed	One-third of tuition and miscellaneous fees refunded	For schools using a per-credit or base tuition calculation system, one-third refund of both per-credit fees and base tuition (or credit-based tuition and fees) applies.
After two-thirds of the semester has passed	No refund of tuition or miscellaneous fees refunded	

Notes:

- 1. The registration date, class start date, and semester duration are based on the official academic calendar announced by each institution. If no specific registration date is provided, the tuition payment deadline shall be considered the registration date.
- 2. For students applying for suspension or voluntary withdrawal, the effective date for refund calculation is the date on which the student (or their guardian) formally submits the application to the school's relevant office. For students dismissed by school order, the effective date is the date the school's official dismissal notice is delivered. However, if the student continues attending classes due to an appeal or lawsuit against dismissal, the actual departure date from the school is used for calculation.
- 3. Students must complete all withdrawal procedures within the time limit specified by the school. If delays are caused by the student's own actions, the actual date of departure will be used for refund calculation.
- 4. Institutions may not collect any fees prior to the official start of the semester as indicated in the academic calendar.

C. Living expenses for each semester are approximately NT\$25,000-35,000. They may vary depending on individual preferences, book costs are at the student's expense and vary from program to program.

IX. Scholarship Information

NTCU provides a variety of scholarships for international degree students. Applicants will be asked whether to apply for NTCU scholarship s during the online degree application. No extra documents are needed. Please note that Taiwan Scholarship awardees are not allowed to apply for NTCU scholarships. For more details about For more details about scholarships, please refer to the attachment III "National Taichung University of Education Guidelines for International Student Scholarships Application".

X. Other Important Information

- A. Accepted by NTCU, applicants can get tuition fee waived in the first year. From the second year, international students should apply for the scholarship according to "NTCU Guidelines for International Students Scholarship Application".
- B. Students can apply for admission to only one department/institute. Wherever applicable, the applicants should take the written tests, interview, and/or technical tests as specified by each department/institute concerned. The original copy of passport or other identification(s) should be presented at the test.
- C. The admission of international students to NTCU is conducted in compliance with "Regulations Regarding International Undertaking Studies in Taiwan" of the Ministry of Education (MOE), subject to any changes that may come into effect by the last day of application.
- D. International students admitted to NTCU shall be revoked of their admission and/or dismissed from NTCU if any of the following terms is violated:
 - 1. Students who do not possess ROC nationality shall apply for admission to NTCU in the capacity of either an overseas Chinese or a foreigner, but NOT in both capacities.
 - 2. Students who are ex-ROC citizens shall not apply for admission to an ROC college or university as international students within eight years after their ROC nationality is denied.
 - 3. International students who are admitted to an ROC college or university but later dismissed by the college of university shall not seek admission to another program of study in the same capacity.
 - 4. NTCU Students whose study is being suspended shall not apply for admission to the same program of study in the same department/institute.
- E. Diplomas and transcripts issued by schools overseas are subject to review in accordance with the Ministry of Education's Code Governing the Review of Overseas Educational Qualifications.
- F. After the payment is completed, no refund will be given under any circumstance, including but no limited to the withdrawal of application, failure to meet requirements, mistake in the payment and double payment.
- G. International students admitted to NTCU shall be revoked of their admission and/or dismissed from NTCU if any defect is found in the applicants' qualifications for application or in the authenticity of the documents submitted. Those who have graduated shall have



Attachment I

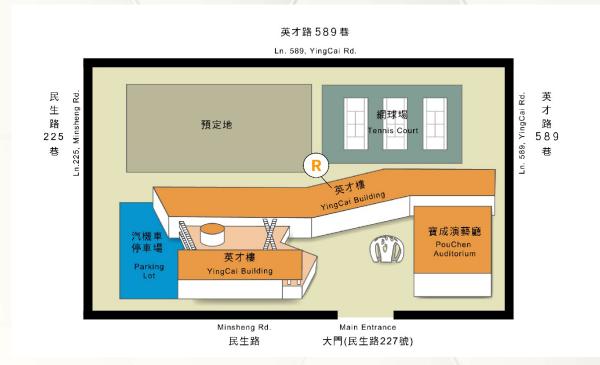
Location map of the whole campus



Minsheng Campus Floor Plan



YingCai Campus Floor Plan



Introduction and Language Requirement of Dept./Inst.

There are 17 bachelor's programs, 25 master's programs and 3 doctoral programs that accept international students' application for admission to NTCU in the academic year of 2023. "The result of TOCFL that applicants should submit when applying for all programs taught in Chinese" listed in the following chart indicates the Chinese assessment, mainly the Test of Chinese as a Foreign Language (formerly known as TOP), held by the Steering Committee for the Test of Proficiency-Huayu (SC-TOP: https://reg.sc-top.org.tw/).

Departments	Introduction	Language Requirements
Department of Education	The Department of Education has a rich history of developing specializations and programs related to educational practice and leadership. In 1987, the Department of Education began to offer a four-year undergraduate program of primary education. In 1992, the graduate institute for master degree of education was approved, and later the docatoral program since 2000. Currently, the Department of Education is composed of a certificate program for undergraduates, four graduate programs for master degree and one dorctoral degree program. Since the mission of the Department of Education is to prepare students for pursuing their professional goals as certificated elementary school teachers as well as educational specialists. Therefore, those who enter the programs are requested to create, reflect, and advance their knowledge and professional practice experiences in teaching and learning. This mission is accomplished through many strategies, such as micro-teaching, practicum, and modeling. One of our goals is to provide students with knowledge, skills, and experiences to perform successfully as leaders in educational field. The certificate program is for undergraduates which prepares students to teach in schools and other relevant careers in education. Students are licensed to teach in elementary schools after passing their national examination and intern. The program, after a selective admission process, also accepts graduate students to pursue their career in teaching. Since the graduate programs offer the study in three areas: (1) General education (confer Master and Doctoral degree), (2) Curriculum and instruction (confer Master degree), and (3) Educational administration and management (confer Master degree). Students, in addition to be licensed teachers, may pursue advanced faculty positions and leadership roles in education. To sum up, students of the certificate program are eligible to take the national certificate examination and obtain the teacher license to teach in schools. For graduate students, they ma	◆ Bachelor TOCFL Level B1. ◆ Master TOCFL Level B1. ◆ Doctoral TOCFL Level B2.

✓ Researchers.

- ✓ Teachers of after-school programs.
- ✓ Instructional designers of in-service training programs in enterprise or human resources-related agencies.

Department of Special Education

The Department of Special Education at National Taichung University of Education was founded in 1993. We provide programs for preparing teachers in areas of special education (including gifted education) and offer educational resources that support the cultivation of prospective teachers and professionals specialized at special education and assistive technology, such as, assessment and identification batteries, audio/visual equipment, multimedia, and an abundant book and teaching material collection. We also provide special education consultation services for teachers in Central Taiwan.

Our department currently has 10 full-time faculty members who have expertise in a variety of areas including gifted education, teaching children with mental and physical disabilities, and assistive technology for persons with special needs. All of our faculty members have PhD degrees of expertise in special education or assistive technology.

▲ Curriculum Planning

- The undergraduate Curriculum: We offer licensed programs for cultivating special education and gifted education teachers of preschool and elementary school. A student must complete a minimum of 148 credits by taking courses in general education, professional education, special education specialization, and other electives to fulfill graduation requirements.
- Master's Curriculum: To fulfill graduation requirements, a master's student must complete a minimum of 32 credits and pass a thesis examination.

▲ Career Development:

- Graduates who are interested in academic research in Special Education, Communication Disorders, Rehabilitation and Counseling, Counseling Psychology, and other education related fields, may pursue higher degrees in Taiwan or abroad.
- By passing the teacher certification examination and screen test, graduates of our department can work in special education, gifted education, or regular education classrooms.
- By passing national examinations for officers, our students can work in education administration offices or other government institutions.
- Our graduates can work in private educational companies, social welfare organizations, early intervention, assistive technology, etc.

Department of Physical Education

The Department of Physical Education was established in 1998. A master's program was added in 2005, and a post-service master's program was further established in 2011. Since the Department has been established, the main objective of the Department has been to acquire excellent teachers of physical education in elementary

◆ Bachelor

TOCFL Level B1.

◆ Master

TOCFL Level B1.

◆ Bachelor

TOCFL Level A2.

◆ Master

TOCFL Level B1.

schools. In line with the university's reform, the Department made a major change in 2008. The "Sports and Health Management" courses were added to the undergraduate curriculum, to foster professional personnel in relation to sports and leisure management and sports health care. Since then, the Department's curriculums have been transformed into the two-track system, namely, teacher and non-teacher education.

A class of students has been recruited for each undergraduate level. The admission system has three kinds of entrance: the review of students with good athletic performance, college entrance exams with a physical technical exam, and college admission (including the recommended plan of the Ministry of Education and application for admission with sport or non-sport specialty). Students of the Department have diverse characteristics. On one hand, students are good at various sports, such as canoeing, tennis, tchoukball, basketball, volleyball, badminton, table tennis, swimming, track and field, water ballet, Chinese yoyo, dragon and lion dance, cycling, and so on. On the other hand, some non-sport specialized students which have excellent academic abilities are also recruited. The enrollment measures of the Department are aimed at creating a mutual learning and mutually driven educational environment.

The master's course is divided into two groups, including "Sports Sciences" and "Sports Social Sciences". The goal of the program is to cultivate sports sciences and sports social research personnel. The establishment of post-service education courses is aimed at providing more learning opportunities for sports professionals and enriching their knowledge of physical education. In addition, the Department provides a "consecutive bachelor's and master's program", which allows excellent undergraduate students a direct path toward studying for a bachelor's and a Master's Program.

Department of Early Childhood Education

The Department of Early Childhood Education was founded in 1992. The mission of the department of the early childhood education offers programs designed to assist prospective early childhood professionals for Taiwan early childhood teacher certification as well as endorsement for provide in-services training for field teachers to enhanced professional development of early childhood education. The Graduate Program in Early Childhood Education, focus on the researches of early childhood education related issues as well as to advance students' skill and ability on research. In 2011, the Graduate Institute of Early Intervention along with Experimental Center of Early Intervention was unified and became a program under the department of early childhood education. After the merger, the department became the only academic unit in Taiwan with both early intervention and early childhood education.

▲ Course planning:

The bachelor programs in our department embedded the variety of teaching and teaching assessment method in our early childhood

- ◆ <u>Bachelor</u>
 TOCFL Level B1.
- ◆ <u>Master</u>
 TOCFL Level B2.

pre-services and early childhood care professional curriculum. In addition, curriculum design and teaching, early intervention, arts, theories of basic education, and professional conservation courses. Furthermore, through professional planning, electives course of early childhood education are available for students every semester in order to improve their interest and expend their specialty area. Students in the department may also applied for join degree program which means completed both bachelors and Master program within five years, student in the senior years can start the start master level course. The master degree courses in our department included core courses and specialized courses. The core courses are divided into two groups which included basic theory and research methods. In order to have graduate student diligent their professional competence, early childhood educational research and management, professional leadership and reflective critical thinking skills, and increasing graduate students' international perspectives and innovative research and development capabilities are the goals for this master program. Based on the design of the master program of early childhood education, the curriculum of master program of early intervention comprises integration and learning research across three areas which included medical rehabilitation, special education, and social work. The research methods and theories necessary for joining the research phase are composed of the same.

▲ Work outlet and Development:

Student need to completed all course within four years of schooling. Student who are interest to work as a preschool teacher first need to past the national pre-school teaching certification exam, along with six months' student teaching. Early childhood education related career path such as early childhood literature creation and publications, early childhood music education, early childhood art education, early childhood physical education, or engaged in preschool education related industries. Student who are interest in research and in depth professional development may apply for entrance examination into early childhood education related graduate institutes or further their studies abroad. Graduates from graduate of early intervention program can work as early intervention specialist based on the professions that the students' undergraduate work for example pre-school teacher, early childhood special education teacher, social worker, and therapies. Student also will competent enough to supervise early intervention related work in a county or city government. In particular, in planning and execution, whether social welfare, medical rehabilitation, early childhood special education or early childhood education, students will be able to play to their strengths and achieve outstanding performance in the workplace.

Graduate Institute of Education Information The Graduate Institute of Educational Information and Measurement (GIEIM) renamed from the Graduate Institute of Educational Measurement and Statistics (GIEMS) which was established in 1997. It is not only the first academic research

Master

*Chinese program: TOCFL Level A2.

and Measurement

institute concerning educational measurement in Taiwan, but also in Asia, and pioneers the cultivation of educational measurement researchers. The main research directions of the institute are "Development of new educational measurement theories", "Computerized adaptive testing and learning", "Cognitive neuroscience studies", "Big data analysis for education", and "Intelligent learning technology".

GIEIM provides "Doctor Program", "Master Program", and "Inservice Master Program". The doctor program covers a number of fields including applied statistics, measurement, evaluation, educational information, and research methods such as qualitative and quantitative research methods. The full-time and in-service M.A. programs both are designed to provide individuals with a broad range of three skill fields, including statistics, measurement and assessment, and educational information.

Moreover, the faculties of our institute had grand research projects supported by Ministry of Science and Technology (MOST) of Taiwan in the past, and got many industry-university cooperation projects based on their outstanding research outcomes. Through the conduction of industry-academic cooperation by the institute, further steps have been taken towards our goal of development collaboration with the educational industry. In the future, distinguished students of the institute may join the education industry. In addition, graduates of the institute can join the professional organizations of test and evaluation, such as the National Academy for Educational Research (NAER), the Research Center for Psychological and Educational Testing (RCPET), the Digital Education Institute (DEI) in the Institute for Information Industry, etc. Furthermore, some students may apply to continue their studies at this institute or any other domestic doctoral programs in the fields of education, statistics, psychometric, information engineering and electrical engineering according to their research interests.

*English program: proof of English ability.

◆ Doctoral

*Chinese program: TOCFL Level B1.

*English program: TOEFL PBT 500 or above.

Department of International Business

The Department of International Business was established in 2008. The objectives of this department are to foster senior managers with global perspective, who can take advantage of professional knowledge and problem-solving skills to develop the talents for the advent of globalization economic era and the upgrade of enterprises. All the department faculty members have excellent backgrounds in education and practical experiences in various industries so that they can provide students with the teaching full of practical theories and case studies. Through a variety of case studies, students can develop aggressive thinking and communication abilities to increase the learning efficiency.

The curriculum design mainly includes the following three programs: 1.International Business and Marketing; 2.International Finances and Investment; 3.Innovation and Electronic. These programs aim to develop students' interests and management abilities. Through a variety of case studies, students can develop

◆ <u>Bachelor</u>

TOCFL Level B1 above.

	aggressive thinking and communication abilities to increase the learning efficiency. In order to improve the competitiveness of students, the Department of International Business delivers courses to help students pass the examinations of international certificates and obtain the qualification of second language acquisition. Meanwhile, the Department provides chances for exchange students, enforces students' global perspective, and equips students' professional in the international market for Taiwan. In the future, the university plans to incorporate the resources from all four colleges to promote a 5-year program which makes possible	
	of completing a bachelor and a master degree within 5 years. Hopefully, the international undergraduate students with outstanding performance will pursue their advanced study with NTCU.	
Department of Creative Design and Management	Our Department was established in 2008 as the Department of Cultural and Creative Industries, and then renamed as what it is in 2012. The characteristics of cultural and creative industry, indeed, are new outputs with "interdisciplinary and allogamous" ingredients originated from accumulated cultural knowledge and value-added design. Therefore, in 2009, we built up the Cultural and Creative Design Center for the purposes of better communications with the industries as well as the cultivation of professionals in the design of cultural creative products and the operation of the industry. In 2011, we launched Floral Village of Rippling Liŭchuān for Creative Arts as an experimental operation locus for promoting the training of crafts and skills. In 2013, we went further to transform the Village into the University's Innovation Incubation Center, devoting ourselves to cradling a headquarter for cultural and creative industry in central Taiwan. Ever since the inauguration of Master Program in Business Administration in 2014, we have been striving for value-added developments through the reengineering of design and design management. By so doing, we hope to, step by step, strengthen the energy of cultural creativity and operating management as well as cultivate professionals specialized in marketing, human resources and knowledge management. Meanwhile, we also started to offer Continuing Education Graduate Program for the potential integration of career, industry and scholarship.	◆ <u>Bachelor</u> TOCFL Level B2. ◆ <u>Master</u> TOCFL Level B2.
Graduate Program of Sustainable Tourism and Recreation Management	The Graduate Program of Sustainable Tourism and Recreation Management at National Taichung University of Education, established in 2008 and renamed as the Graduate Program of Sustainable Tourism and Recreation Management in 2010, is the first national graduate school of Tourism in western Taiwan. Its establishment is integral to the development of the university, and its aim is to incorporate related academic fields, so as to promote research in the fields of tourism and recreation and to develop professional management talents in those fields.	◆ <u>Master</u> TOCFL Level B1.
Master Program of Higher	Master Program of Higher Education Management was established in 2012. It is the first program focusing on the management of higher education in Taiwan. The program aims to increase graduate	◆ <u>Master</u> TOCFL Level A2.

Education Management	students knowledge and experience of management of higher education, to promote the professional of staff in universities, and to cultivate experts at managerial level which cater to higher education requirements. The program places main focus on a wide range of study domains, involving theories and new issues of higher education, the higher education systems and policies in developing countries, and problems of Taiwan higher education. The future direction of the program is to cultivate talents in order to strengthen the governance of higher education. Besides, the program provides revitalizing opportunities for in-service staff to promote their professional capacities and service quality.	
International Master of Business Administration (IMBA)	International Master of Business Administration(IMBA) was established in 2013. All of the faculty members in the IMBA received their Ph.D. degrees from well-known universities worldwide, and possess extensive experience in executive teaching and consulting. ▲Faculty: Our IMBA faculty members are specialized in various fields of management to provide interactive, top-quality and diverse learning experiences to students. It is specifically noted that our IMBA program incorporates tourism and recreation management, cultural industry management, and higher education management in addition to international business administration. ▲Courses: The core courses of IMBA focus on the fields of business administration, through the comprehensive curriculum design, as well as field trips to visit well-known enterprises domestically and internationally. Students are expected to broaden their international scope and reinforce their strategic thinking.	◆ Master English proficiency test transcript (equivalent to CEFR B1 or above).
Department of Mathematics Education	The department, formerly known as the mathematics division, was renamed the "Department of Mathematics Education" in 1998. The aims of the department are to produce school teachers, and cultural / educational workers with professional mathematics education backgrounds. The Department of Mathematics Education offers three degree programs: a bachelor's program, a master's program, and a professional development program for in-service persons. All full-time faculty members in the department hold doctoral degrees in their areas of expertise. In recent years, the focus of the department has been to integrate mathematics, education, and technology, in order to develop a new trend — mathematics education with learning technology. Enrolled students can select courses in four areas: mathematics education, mathematics, educational measurement and statistics, and information technology.	◆ Bachelor TOCFL Level B1. ◆ Master TOCFL Level B2.
Department of Computer Science	Our department is dedicated to meeting the evolving demands of the information technology industry by developing professionals who are proficient in both theoretical and practical aspects of software development and network technologies. Consequently, our curriculum is designed to integrate IT theory with industry requirements. Research and Development Focus:	◆ Bachelor TOCFL Level B1. ◆ Master TOCFL Level B1.

Our research areas include:

- Network and Communication Systems: Information security, Voice over IP (VoIP), wireless networks, mobile communications
- **Software Engineering**: Multimedia engineering and technology, intelligent agents and systems, software quality testing and process management, embedded software

Computer Systems: Parallel processing, cloud computing
We have identified three primary areas for development: Software
Engineering, Network Communications, and Computer
Systems.

Global Perspective and Accreditation: To enhance students' global perspectives, our department actively promotes and participates in IEET accreditation for engineering and technology education. We have successfully maintained this accreditation since the 2012 academic year, ensuring that our students' qualifications are internationally recognized.

Industry Collaboration and Practical Experience: To augment students' practical experience, our department collaborates proactively with public and private research institutions, providing numerous internship opportunities. This collaboration ensures our students gain hands-on experience and balance theoretical knowledge with practical skills.

Department of Digital Content and Technology

The Department of Digital Content and Technology was established on August 1, 2005 offering bachelor's and master's programs. Since August 1, 2007, the Department has offered an in-service Master's Program to people who have already been employed in related fields. This is to match up the medium to long-term development plan of the University and the government's development plan. The main mission of the Department is to develop students' abilities for digital content industry.

Nine teaching staffs in the Department are competent in both the theory and practice of their respective research fields including information engineering, visual design, e-Learning, etc. Our curriculum emphasizes the interdisciplinary integration with equal weight given to theory and practice. The department regards students' self-directed learning, placement experiences and graduate projects as imperative. With four years of training that combines academia with industry, our graduates are well-equipped and highly competitive in the future labor market.

Graduates of the Department can choose to study at graduate institutes or are employed in digital content industry. Possible institutes include those offering information management, information and communication, information and computer engineering, information science, communication technology, toy and gaming design, multimedia animation arts, etc. The following list maps out potential employment opportunities:

✓ Integration-related: case managers, project managers, and managers in the creative industry.

- ◆ <u>Bachelor</u> TOCFL Level B1.
- ◆ <u>Master</u>
 TOCFL Level B1.

✓ Learning-related: e-learning material developers, administrators for educational websites, and instructors on various software and hardware.

- ✓ Information-related: network service engineers, database management technicians, interactive games developers, and website management and planning technicians.
- ✓ Design-related: designers for multimedia, websites, animation, dolls/figures, digital video, interactive programs, products from the creative industry, and digital art.

Department of Science Education and Application

- ▲ Features: The expertise of our thirteen faculties spreads over the areas of science, science education and environmental education. We have a lot of advanced scientific instruments for research and instruction. Now we have an undergraduate program, a master program for science education and application, and a master program for environmental education and management. We are advocated to integrate the knowledge and skills of science, science education and environmental education in order to construct a high-quality environment for learning and research. The aim of our department is to foster outstanding persons having inter-discipline abilities in science and science education, such as competent science teachers, science researchers, science communicators, designers for science games and toys, science writers, and so on. We welcome the youth to join us to have fun in science and enjoy the wonder of learning by doing.
- ▲Curriculum: While the curriculums of the undergraduate program are designed to provide a concrete base for science and science education, those of the master program are for advanced developments. In addition, the curriculums of the master program for environmental education and management contain environmental educations in school, society and business.
- ▲Research: The researches of our department are directed to the areas of science education, applied sciences, as well as environmental education.
- ▲Honors: Our faculties are outstanding in both teaching and research. For example, Prof. C. C. Chin and C.-C. Chen are honored as the distinguished professors of NTCU, who are also honored as the outstanding scholars certified by the Ministry of Education. Furthermore, Prof. L. R. Hsu is the winner of the Golden Tripod Awards awarded by the Ministry of Education due to his science popularization books published in science games. Finally, many faculties were also honored as the outstanding scholars certified by the Ministry of Science and Technology.

Department of Regional and Social Development

This Department was formerly "The Department of Social Studies Education", which aimed to cultivate excellent elementary school teachers in social studies. In 2002, a Master's Program was established and in 2006 a summer program for teachers' continuing education was added. In recent years, this department has been revising its goals and expanding its research domains to comply with the teacher training policy set by the Ministry of Education and

- ◆ <u>Bachelor</u>TOCFL Level A2.
- ◆ Master TOCFL Level A2.

◆ <u>Bachelor</u> TOCFL Level B1.

◆ Master
TOCFL Level B1.

adapt to the social phenomenon of low birth rates. In 2010, the name of the department was formally changed to "The Department of Regional and Social Development".

The unique feature of the curriculum is the dual focus on "Area" and "Development". The "Area" domain has been divided into "Regional development" and "Global development", as history and geography are combined with the concept of regional development. The "Development" domain is divided into "Social Development" and "Community Building" by integrating knowledge of social sciences with the regional concept rooted in communities and the development of people and communities.

Career Development:

- ✓ Regional planning: To engage in the work related to urban-rural regions and community development planning
- ✓ Teaching: To acquire credits of elective courses on education, to serve as elementary school teachers
- ✔ Research and writing: To engage in researches on regional development, explanations for Community Building, or the work of compiling and writing histories and literatures
- ✓ Governmental public service: To pass Senior Exam, Junior Exam, or Special Exam, to engage in public service, such as General Administration, Social Administration, etc.
- ✓ Tourism and leisure: To engage in tourism/leisure industries, such as tour guiding
- ✓ Culture, education or supplementary education: To engage in jobs related to culture, education, publishing industries, or supplementary education
- ✓ Social service: To engage in jobs in non-profit organizations or social welfare organizations

Department of Taiwanese Languages and Literature

Our department, starting to recruit students in 2004, offers undergraduate and graduate degrees. We have nine full-time teachers, and every teacher has very outstanding achievements in academic research and teaching performance.

In addition to the liberal and education-related curriculum, there are 45 credits of compulsory classes for all students of the department, and there are 96 credits of elective classes which are divided into two groups: (1) Language & Language-Teaching Group-25 credits, and (2) Literature & Culture Group-25 credits.

After two years of well-rounded training at NTCU, our graduating students will have the career development skills such as:

- ✓ Further Study: Our students may further their education by enrolling in the doctoral degree in Linguistics, Taiwanese Languages, Taiwanese Literature, Folklore, or Traditional Arts, etc.
- ✔ Prospective Careers: The students who opt for the teacher training program will mostly become elementary school teachers. Other students may pursue the following careers: academic research, broadcasting, journalism, secretarial work, tourism, community service, culture and art administration, writing or

◆ <u>Master</u>

Taiwanese Language Proficiency Level A2.

Test

editing in the area of Taiwanese literature.

✓ Examination: Our students are qualified to take examinations for civil service positions, tour guides or tour management positions,

Department of Language and Literacy Education

Department of Language and Literacy of Education was established in 1987, dedicated to cultivate talents for language education. As of today, we had won the championship of National Mandarin Talent Contests among Teachers Training Colleges in Taiwan for sixteen times, and awarded gold and silvers in Writing Competition of Children's Literature among Teachers Training College Students.

With our great success on cultivating students, we were granted to set up the first Master's Program of Language and Literacy Education in Taiwan in August, 2001 and the Doctoral Program in August, 2004. We later started courses of Teaching Chinese as a Second Language and established the Master's Program of Teaching Chinese as a Second Language in August, 2012.

▲ Curriculum:

Undergraduate/Graduate Courses in our department combine theory and practice. Courses for undergraduate students, such as Children and Young-adult Literature; Writing, Listening, Speaking, Reading and Composing Education; and Chinese Classic Reading, all provide theoretical and practical training. We also provide unique and specialized courses such as Chinese Language Testing and multiple evaluation and Language Courses: Design and Education. We are at the forefront in the field of native language education by offering courses like Theory and Practice of Chinese Classics Reading and Reciting. In our Master program, we emphasize the combination of theory and practice of language teaching, aiming to foster students' ability to do research and to teach.

- ▲ Our department's courses are divided into:
- 1. Obligatory courses 50 credits
 - a) College of Humanities 2 credits
 - b) Core Curriculum 48 credits
 - c) Cultural Accomplishment Curriculum 14 credits
 - d) Language and Literacy Application Curriculum 10 credits
- 2. Elective courses 30 credits
 - a) Cultural Accomplishment Module 14 credits
 - b) Language and Literacy Application Module 16 credits
- ▲ Campus Life: Department of Language and Literacy Education is a big warm family. Student Association holds a welcome party for freshmen at the beginning of every new semester, helping new students to adapt to university life. A great variety of departmental activities are available for students. Our department holds children's drama and calligraphy exhibition on a regular basis, and provides elementary teaching practicums. Departmental activities provide students with opportunities to experience every aspect of language and literacy education.
- ▲ Lectures: We invite scholars and professors in different fields to

◆ Bachelor

TOCFL Level C1.

◆ Master

TOCFL Level C1.

◆ <u>Doctoral</u>

TOCFL Level C1.

lecture or demonstrate teaching skills every semester. Through their expertise and experience, invited scholars expand students' horizon and inspire students to plan ahead for the future. Department of The Department of English was established in 2005. Our curriculum **English** includes specialized English courses such as English Language Teaching, Introduction to Linguistics, American and English Literature, professional English courses, English teacher's training courses and other general English courses. The structure of our department's courses is divided into two categories, including 28 credits for general courses and 100 credits for professional courses. The master program was established in 2016. The program focuses on applied English proficiency. Students need to take at least 32 credits, including 11 compulsory and 21 elective credits. The program assists in the department of English teaching and learning methodologies and practices at the primary school level. The program also aims to prepare its students to become teacher of English in primary school and to enter other professions that require a good command of English. ▲ Undergraduates reading, writing and translation. • Train talents in the use of foreign language.

- Offer a comprehensive program in English listening, speaking,
- Hold English activities and nurture students English and crossculture proficiency.
- Encourage students to participate in international collaborations expand their international outlook and cross-cultural understanding.
- Invite renowned scholars to make speeches.
- Provide an "English and International Business, and a "Chinese Language Teaching Program" with the Department of Language and Literacy Education.

▲ Graduate Programs

- Emphasize academic research and teaching practice.
- Assist primary course design and research development.
- Collocate with educational institutions and promote primary English teaching environment.
- Sharpen human value and cultural awareness.
- Support the development of the university and train talents in the use of English teaching.

Department of Counseling and Applied **Psychology**

The Department of Counseling and Applied Psychology was established on August 1, 2006 and was merged with the Graduate Institute of Counseling and Educational Psychology (GICEP), which was established in 2000. The Ministry of Education approved the department. In 2013, an evening master's program designed for working professionals was established.

The undergraduate program can be completed with or without enrolling in the teacher education program. Students need to complete 128 credits to graduate and students who also enroll in the

- ◆ Undergraduate
- a)TOCFL Level B1 (or above).
- b)Proof of English ability.

Graduate

English proficiency transcript test (equivalent to CEFR B1 or above).

◆ Bachelor

TOCFL Level B2 and above.

Master

TOCFL Level C1 and above.

teacher education program need to complete 138 credits. There are 4 sections of the graduate courses: core, general, scientific training and practice. Students must complete 36 credits to graduate (with a requirement of 17 credits for core courses and at least 4 credits for scientific training courses).

Our faculty includes 2 full professors,4 associate professors and 3 assistant professors, who all hold a doctoral degree received in Taiwan or overseas. All faculty members' research is related to counseling or applied psychology. They all have their own specialty and have years of experience in teaching and practice. Two faculty members received the Outstanding Faculty Research Award from the National Science and Technology Council. Many faculty members received research grants from the National Science and Technology Council. Faculty members also serve as a director or a supervisor of academic associations.

There are many kinds of resources and facilities for teaching and learning in our department. We incorporate both theory and practice in our courses to help students explore their career path. More than 100 graduates of the master's program received the psychologist license in Taiwan and some of them entered doctoral programs related to counseling or education. Two alumni are serving as assistant professors. 14 graduates of the bachelor's program received level B technician license for employment service in Taiwan.

Department of Music

In 2006, the department was renamed to the Department of Music due to its reorganization in accordance with the transformation of the University from a teachers' college to a higher-level comprehensive education institute. The Department of Music provides a well-designed curriculum that helps advancing students with both academic and performance related abilities. The department has large classrooms containing high quality audio and video equipment and grand pianos; 3 research studios for graduate students; three recital halls; 1 ensemble classroom; 1 computer lab; 52 practice rooms (23 with grand pianos and 3 with two grand pianos); 1 Fazioli Concert Grand piano; various percussion instruments and many orchestral string, wind and brass instruments. In addition to the music library located in the department's main office, the university's main library is equipped with numerous music scores, books, professional magazines, recordings and other valuable music sources.

Bachelor of Arts in Music (B.A.): This is a liberal arts degree program with a broad curriculum that includes standard music history, theory courses and various other courses, which diversify into many required and elective courses. Applied musical performance is offered in areas such as piano, vocal, strings (violin, viola, cello, double bass) woodwinds (flute, oboe, clarinet, bassoon), brass (trumpet, horn, trombone, tuba), percussion, and composition. Students are widely engaged in various ensemble opportunities such as chorus, symphony orchestra, and chamber music ensembles. Traditionally, this program has contributed to the

- ◆ <u>Bachelor</u> TOCFL Level B1.
- ◆ <u>Master</u>
 TOCFL Level B1.

preparation of elementary school teachers. Today, students can pursue diverse directions such as performance, composition, music business, music technology, and other related areas.

Master of Music (M.M.) Master of Arts (M.A.): These programs provide education with in-depth training and experience in three areas of concentration: music performance and composition, music education, and musicology. Major areas of study for music performance that are available include piano, voice, woodwind, brass, string, and music composition. The study in each of these areas aims to improve student's expertise in handling instructional challenges and musical demands.

Future Development:

- ✓ Cultivate professional music teachers with either educational related or performance related competencies. In most cases, students graduating from our undergraduate and graduate programs are at the level of professional music teachers for elementary schools.
- ✓ Develop independent research abilities of students in the musical field.
- ✓ Prepare students to enter the highly diverse and competitive music market, such as orchestra performing, private teaching, music therapy, music publishing, music technology and music business managing.
- ✓ Prepare students to engage in community music promotion
- ✓ Encourage students to participate in national/ international professional music organizations.

Department of Fine Arts

The department of Fine Art was found in 1946. As the first education facility focusing on Fine Art in Taiwan, we inherited the school's creative discipline and art skills from well-known professors such as Lu ,Fo-Ting and Lin ,Chih-Chu. Our department was named Fine Arts Section of the Junior Teachers' College in 1992, and being renamed as the Department of Fine Arts in 2004 and started the Master's Program two years later. To cultivate talents for the education of fine arts and professional artists with accomplishments in both the creation and theory of art, we target on not only the traditional essence, but also modern technical and theoretical courses of contemporary art media to enrich our faculty's participation toward art industry and international arts activities. We provide excellent environment to enhance our students' professional abilities and competitiveness in art. Such as Fine Arts Building, art studio, and art center are all well-functioned space for exhibition, creation and practice which improve students' habit of mutual observation and self-examination.

- ◆ Bachelor
- TOCFL Level A2.
- Master

TOCFL Level A2.

Attachment III

National Taichung University of Education Guidelines for International Student Scholarships Application

Officially resolved in the 9th Administrative Conference of Academic Year 2007 convened on April 15, 2008

Partially amended in the 7th Administrative Conference of Academic Year 2009 convened on December 1, 2009

Articles VI, VII amended in the 1st Administrative Conference of Academic Year 2010 convened on August 3, 2010

Articles I, III, VI, VII, IX amended in the 16th Administrative Conference of Academic Year 2010 convened on July 5, 2011

Articles V, VI, VIII, IX amended in the 9th Administrative Conference of Academic Year 2011 convened on December 13, 2011

Articles VI amended in the 6th Administrative Conference of Academic Year 2013 convened on March 4, 2014

Articles IV, V, VI amended in the 3rd Administrative Conference of Academic Year 2014 convened on October 28, 2014

Articles II amended in the 4th Administrative Conference of Academic Year 2016 convened on November 22, 2016

- I. These Guidelines, known as "Guidelines of the National Taichung University of Education to Grant Scholarships to International Students" (hereinafter referred to as the "Guidelines") are duly enacted by National Taichung University of Education (hereinafter referred to as "NTCU") to boost exchange with the international community, solicit outstanding international students to be admitted to NTCU and provide incentives to current students remarkable in both academic studies and conduct.
- II. The funds required under the Guidelines shall come from NTCU's School Affair Fund and MOE's subsidy.
- III. Eligible applicants for the Scholarships:
 - (A) International freshman students (excluding overseas Chinese students)
 - (B) Officially accredited international students currently studying at NTCU (excluding repeat students and overseas Chinese students).

Students under either category of the two paragraphs above are ineligible to apply for the Scholarship hereunder if they have been granted any scholarship from the Republic of China government *or any other scholarships from NTCU*.

- IV. Scholarship Application Time and procedures:
 - (A) International freshman students: Fill out the Scholarship Application Form while applying for admission to NTCU. The application documents for admission and Scholarship will be reviewed at the same time.
 - (B) Officially accredited international students currently studying at NTCU: Submit the application to the Office of International and Cross-Strait Affairs/ Research and Development by February 28/29 and September 30 every year.
- V. Documents required:
 - (A) International freshman students: Scholarship application form and documents required for application for NTCU admission.
 - (B) Officially accredited international students currently studying at NTCU: Scholarship application form and the academic transcripts of NTCU in the preceding semester and a photocopy of the current term student identity certificate.

(C) The International Students Scholarships/Fellowships Review Panel organized by the office of International and Cross-Strait Affairs / Research and Development shall assume the responsibility to review and grant the Scholarship, by selecting the qualified applicants based on their average scores, ranks in the classes and extraordinary performances.

VI. Contents of the Scholarship:

- (A) International freshman students (beginning from either the Spring Semester or the Fall-Semester, excluding transfer students): Tuition and miscellaneous fees waived in the first year (two semesters).
- (B) Officially accredited international students currently studying at NTCU:
 - 1. The number of awardees who study for the bachelor program is 32; 14 awardees for master's program; 4 awardees for the doctor's program.
 - 2. A score of 80 or above in conduct in the preceding academic year is required.
 - 3. The standard is based on every applicant's academic grades. If there are excessive amounts of the same score or other special circumstances, the International Students Scholarships/Fellowships Review Panel will make a conclusion after discussion.
 - 4. Average academic score of 80 or above in the preceding academic year in case of international students in the bachelor program (four awardees); Average academic score of 90 or above in the preceding academic year in case of international students in the master's program (two awardees); Average academic score of 90 or above in the preceding academic year in case of international students in the doctoral program (one awardee). Each awardee is granted a Scholarship amounting to NT\$6,000 per month and is exempted from lodging fares throughout the schooling period (excluding summer, winter vacations).
 - 5. Average academic score of 75 or above in the preceding academic year in case of international students in the bachelor program (eight awardees); Average academic score of 85 or above in the preceding academic year in case of international students in the master's program (four awardees); Average academic score of 85 or above in the preceding academic year in case of international students in the doctoral program (one awardee). Each awardee is granted a Scholarship amounting to NT\$4,000 per month and is exempted from lodging fares throughout the schooling period (excluding summer, winter vacations).
 - 6. Average academic score of 70 or above in the preceding academic year in case of international students in the bachelor program (twenty awardees); Average academic score of 80 or above in the preceding academic year in case of international students in the master's program (eight awardees); Average academic score of 80 or above in the preceding academic year in case of international students in the doctoral program (two awardees). Each awardee is granted a Scholarship amounting to NT\$2,000 per month and is halved for lodging fares throughout the schooling period (excluding summer, winter vacations).
- (C) The Scholarship may be granted a maximum of four years for international students in the bachelor program, two years for international students in the master's program and three years for international students in the doctoral program.

- VII. All Scholarship awardees are obliged to render support to and work for the relevant departments or graduate schools, or the administrative units for four hours per week. The performance of the work shall be taken as the reference in determining the application in the ensuing semester.
- VIII. The Scholarship is granted on a monthly basis during the periods where the awardees are studying with NTCU; from August till January for international students in the autumn semester, from February till July for international students in the spring semester. The graduating students may lodge in the NTCU student dorms based on the semesters, till June 30 and January 31 respectively.
- IX. NTCU grants applicants recommended by sister schools according to dual and specific MOU.
- X. These Guidelines and *amendments* hereof shall come into enforcement after being officially resolved by the Administrative Council of NTCU.

The authority in charge of these Guidelines is the International Affairs and Research & Development Division. These Guidelines were officially resolved in the 3rd Administrative Meeting of Academic Year 2014 (October 28, 2014), officially approved by the NTCU President on December 4, 2014 and promulgated on December 6, 2014.

Regulations for Admission of International Students at National Taichung University of Education

Approved by the Ministry of Education, Document No. 1130044183, dated April 30, 2024

Article 1

National Taichung University of Education (hereinafter referred to as "the University") encourages foreign students to study in Taiwan. By the Ministry of Education's regulations for foreign students studying in Taiwan and the University's regulations, the National Taichung University of Education Foreign Student Admission Regulations (hereinafter referred to as "these Regulations") are established.

Article 2

A person of foreign nationality who has never held Republic of China ("R.O.C.") nationality and who meets the following requirements is permitted to apply for admission to an educational institution, by the provisions of these Regulations:

- 1. The person has never undertaken studies in Taiwan as an overseas Chinese student.
- 2. The person has not been given a placement in the current academic year by the University Entrance Committee for Overseas Chinese Students by the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan.

A person of foreign nationality who meets the following requirements and who in the immediate past has resided overseas continuously for at least six years is also permitted to apply for admission to an educational institution, by these Regulations.

- 1. A person who at the time of their application also holds dual R.O.C. nationality shall have never had a household registration in Taiwan.
- 2. A person who before the time of their application also held dual R.O.C. nationality but no longer does at the time of their application shall have renounced their R.O.C. nationality with the approval of the Ministry of the Interior on a date at least eight full years before making their application.
- 3. A person referred to in either of the preceding two subparagraphs shall meet the requirements stipulated in Subparagraph 1 and Subparagraph 2 of the previous paragraph. A foreign national who was selected by a foreign government, organization, or school to study in Taiwan in accordance with the Education Cooperation Framework Agreement, and who has never had household registration in Taiwan may be given exemption from the restrictions set out in the preceding two paragraphs if the competent education administrative authority gives approval.

The periods of six years and eight years stipulated in Paragraph 2 shall be calculated using the starting date of the semester (February 1, or August 1) as the end date of the period.

The term "overseas" used in Paragraph 2 refers to countries or regions other than the Mainland Area, Hong Kong, and Macau; the term "reside overseas continuously" means that an international student has stayed in Taiwan for no more than a total of 120 days in each calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed 120 days. However, the time that a person has spent in Taiwan is not subject to this restriction and it is not counted when calculating how long they were in Taiwan in a particular year if the person has documentary proof that they: 1. attended an overseas youth training course organized by the Overseas Compatriot Affairs Council or a technical professional training program accredited by the Ministry of Education;

2. spent a total period of less than two years undertaking Chinese language classes at a Chinese language center at a university or tertiary college that has Ministry of Education approval to recruit students overseas;

- 3. spent a total period of less than two years in Taiwan as an exchange student; or
- 4. spent a total period of less than two years undertaking an internship that they came to Taiwan to undertake with the approval of the designated central competent authority.

 A person who held both foreign and R.O.C. nationalities and applied for annulment of their R.O.C. nationality before the date of effect of the February 1, 2011 amendment to these Regulations may apply for admission as an international student by the provisions in place before the amendment and is not subject to the restrictions set out in Paragraph 2.

Article 3 An applicant of foreign nationality, who is eligible for permanent residence in Hong Kong or Macao, who has never had a household registration in Taiwan, and who at the time of their application has resided in Hong Kong, Macao, or elsewhere overseas continuously for at least six years may apply for admission in accordance with the provisions of these

The term "resided [...] continuously" in the preceding paragraph means that a person did not spend more than a total of 120 days in Taiwan in each calendar year. However, this restriction does not apply if a person can present documentary proof that any of the circumstances listed in Paragraph 5, Subparagraphs 1 to 4 of the previous article apply. The time that they spent in Taiwan in the ways listed is not counted when calculating the period of continuous residence referred to in the previous paragraph.

A person who was formerly from China and who has foreign nationality and has never had a household registration in Taiwan, and who at the time of their application has resided overseas continuously for at least six years may apply for admission to an educational institution, by the provisions of these Regulations.

- An international student applying to study at an educational institution in Taiwan by the provisions of the two previous articles is limited to only applying once. If a student wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students. However, this requirement does not apply to an international student in either of the following circumstances:
 - 1. If an international student is applying for admission to a master's degree or higher level program after completing the course of study at the educational institution to which they originally applied, the university to which the student is now applying shall handle the application in accordance with its regulations;
 - 2. If an international student applied to come to Taiwan to undertake a bachelor's degree or lower level program in Taiwan and after coming to Taiwan stayed for less than one year for some reason then discontinued their studies or forfeited their student status, that student may lodge another application to come to Taiwan to study, but only one such re-application is permitted.

If an educational institution in Taiwan where an international student was studying considers that their conduct or academic performance was unsatisfactory, or if the student seriously violated any ordinances or the regulations of the educational institution and the circumstances were serious and as a result, by the provisions of its regulations governing student awards and penalties had to discontinue their studies or forfeited their status as a registered student, the student is not permitted to re-apply to study in Taiwan on the basis of the provisions of the previous paragraph.

Article 5 The University enrolls foreign students in spring and fall semesters. It independently handles the admission affairs for foreign students (including overseas physical and online education fairs), promoting and assisting students in handling necessary procedures for coming to Taiwan, without delegation to external organizations, legal entities, groups, or individuals. Admission information is announced through the International Student

Article 4

Regulations.

Registration System. The spring semester admits undergraduate or master's and doctoral programs (applications accepted from August 1st to October 31st each year), while the fall semester admits undergraduate or master's and doctoral programs (applications accepted from February 1st to April 30th each year). Within the application period, foreign students are required to submit the following documents to the Office of International and Cross-Strait Affairs and Research Development of the University. No extension will be granted for late submission due to other reasons:

Application form and statement of integrity (must be submitted online via the registration system website).

Academic credentials:

Credentials from mainland China: These should be processed according to the regulations for recognizing academic credentials from mainland China.

Credentials from Hong Kong or Macau: Should be processed according to the regulations for inspecting and recognizing academic credentials from Hong Kong and Macau.

Credentials from other regions:

- (1) Academic credentials from overseas Taiwanese schools and mainland Chinese Taiwanese-owned schools are equivalent to those from corresponding schools in Taiwan.
- (2) For academic credentials from other foreign regions, they should be processed according to the regulations for recognizing foreign academic credentials by universities. However, academic credentials from foreign schools established outside mainland China should be notarized by the notary office in mainland China and authenticated by the institution established or designated by the Executive Yuan or entrusted private organizations.

Study plan in Chinese or English.

Autobiography in Chinese or English.

Proof of sufficient financial means to study in Taiwan (at least USD 3,500), or proof of full scholarships provided by the government, universities, or private organizations.

Other documents required by each department (institute, degree program).

Application fee.

Foreign students who meet the following conditions when applying to the University are exempt from the restrictions of the second subparagraph of the preceding paragraph:

- (1) Graduates of foreign national schools in Taiwan, bilingual sections (classes) or foreign curriculum sections at senior high schools attached to senior high schools in Taiwan, holding graduation certificates and transcripts from those schools, may apply for admission to the University according to the provisions of the first paragraph.
- (2) Those who have completed a bachelor's degree or higher at public or registered private universities or independent colleges in Taiwan, and apply for admission to master's programs or above at the University, shall submit graduation certificates and transcripts from those schools for admission according to the provisions of the first paragraph.

When the University reviews the admission applications of foreign students, if there are doubts about foreign documents not verified by the institutions established or designated by the Executive Yuan abroad, it may request verification; if already verified, it may request assistance in verification.

Upon approval of admission by the University, newly enrolled students should submit proof of medical and accident insurance with a validity period of at least six months from the date of entry. Current students should submit relevant insurance certificates such as Taiwan's National Health Insurance. If the aforementioned insurance certificates are issued abroad,

they should be verified by the diplomatic missions abroad.

Article 8

Article 6 Foreign students should meet the admission criteria based on the minimum standard of passing each subject per semester at their original graduating school.

Teaching at our institution is primarily conducted in Chinese (Mandarin), with partial departments (programs, graduate programs) offering courses in English. Applicants for courses taught entirely in English must submit proof of English proficiency equivalent to CEFR level B1 or above. Applicants for courses not wholly taught in English must submit proof of Chinese language proficiency equivalent to TOCFL level A2 or above. Each department (programs, graduate programs) should establish its admission language proficiency criteria.

Article 7 Departments (programs, graduate programs) admitting foreign students shall establish the examination or admission criteria for foreign students and implement them post-approval by the Foreign Student Admission Review Committee.

1. All application documents will be reviewed by the Office of International and Cross-Strait Affairs and Research Development to determine completeness. Applicants who pass this initial review will have their applications consolidated and submitted to respective departments (programs, graduate programs) for initial review meetings. Departments (programs, graduate programs) may, if necessary, notify applicants to undergo areas of expertise or Chinese language proficiency tests during this stage.

- 2. Departments (programs, graduate programs) accepting applications shall submit records of relevant meetings and application documents to the Office of International and Cross-Strait Affairs and Research Development by November 30th for spring semester intake and by May 30th for fall semester intake, for further review by the "Foreign Student Admission Review Committee."
- 3. The "Foreign Student Admission Review Committee" is composed of the Dean of the Office of International and Cross-Strait Affairs and Research Development, the Dean of Academic Affairs, the Dean of Student Affairs, deans of various colleges, heads of departments (programs, graduate programs) admitting foreign students, and relevant department heads. The Dean of the Office of International and Cross-Strait Affairs and Research Development convenes the committee. The review meetings shall be held by December 10th for spring semester intake and by June 10th for fall semester intake, to reassess the qualifications of foreign students whose applications were initially approved by departments (programs, graduate programs). After the review, the results are submitted to the university president for final approval. Upon approval, admission permits are issued, specifying the foreign student's name, name of the attending school, degree level, language of instruction, academic year of enrollment, semester start date, criteria for tuition and fees, scholarships, and other relevant information in both Chinese and English, ensuring that foreign students understand their rights and obligations while studying in Taiwan. The information may also be provided in the student's native language. The Office of Student Affairs shall promptly register foreign student admissions, transfers, leaves of absence, withdrawals, changes, and loss of student status in the Ministry of Education-designated foreign student information management system.
- Article 9 An international student who reports to register at a university or tertiary college, a five-year program at a junior college, or a senior secondary school, junior high school, or an elementary school before it is already one-third of the way into the first semester of the current academic year shall be registered for the first semester. If it is already more than one-third of the way into the first semester, the international student shall register for the second semester or the next academic year. However, this restriction does not apply if each

competent education administrative authority has some provision that overrides it.

Article 10 An international student who has already studied in Taiwan and is transferring to the University's bachelor's degree program may apply for transfer to the second year or the equivalent third year of our bachelor's program. The application process and admission eligibility review shall be in accordance with the provisions of Articles 5 and Article 8.

An international student who has been dismissed by the educational institution that admitted the student as a result of unsatisfactory conduct or of a conviction in criminal case proceedings is not permitted to transfer to NTCU. If a violation of this rule is found to be substantiated, NTCU will revoke their enrollment or expel them from the school.

- Article 11 An international student is not permitted to apply to study any recurrent or continuing education bachelor's degree program or in-service master's degree program, or any other program that is only taught in the evening or during vacations, at a university or tertiary college in Taiwan. However, an international student with legitimate resident status or undertaking a program approved on a case-by-case basis by the Ministry of Education is not subject to this restriction.
- Article 12 NTCU may sign an education cooperation agreement with a foreign educational institution and recruit and admit international exchange students, provided that this does not affect normal teaching. NTCU may also apply, mutatis mutandis, its own international student admission regulations to accept suitable international students as non-degree students.
- Article 13 NTCU establishes programs exclusively for international students as part of an international academic cooperation program or to meet some other special need shall do so by the regulations governing the overall scale of and resources for the development of a junior college or a higher degree, and the competent education administrative authority will forward details of such programs for appraisal and approval by the Ministry of Education.
- Article 14 If an international student defers or abandons their studies, or if there is any change to or loss of their student status, NTCU shall notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the service center(s) of the National Immigration Agency of the Ministry of the Interior where their educational institution is located, and send copies of these notifications to the Ministry of Education.
- Article 15 An international student applying to study at an educational institution in Taiwan by the provisions of Article 2 and Article 3 is limited to only applying once. If a student wants to continue studying in Taiwan, their application shall be handled in the same manner as the admission procedures for domestic students. However, this requirement does not apply to an international student in either of the following circumstances:
 - 1. If an international student is applying for admission to a master's degree or higher level program after completing the course of study at the educational institution to which they originally applied, the university to which the student is now applying shall handle the application by the regulations of NTCU.
 - 2. If an international student applied to come to Taiwan to undertake a bachelor's degree or lower level program in Taiwan and after coming to Taiwan stayed for less than one year for some reason then discontinued their studies or forfeited their student status, that student may lodge another application to come to Taiwan to study, but only one such re-application is permitted.

An international student who has completed a bachelor's degree or a higher degree in Taiwan and is applying to be admitted to do a master's degree program or a higher degree may submit copies of their graduation certificate from a university or tertiary college in Taiwan and transcripts for each year of their studies and apply by the provisions of Article

5 and is not subject to the provisions of Article 5, Paragraph 1, Item 2.

An international student who has graduated from a school for international residents in Taiwan, or from a bilingual division (program) affiliated to a domestic senior secondary school, or from a program offering a foreign curriculum at a division of a domestic private senior secondary school may submit copies of their graduation certificate, and their transcripts for each year, and apply for admission by the provisions of Article 5 and is not subject to the provisions of Article 15, Paragraph 1, or the provisions of Article 5, Paragraph 1, Item 2.

An international student who with Ministry of Education approval is undertaking an internship after graduating from a university in Taiwan may have their international student status extended for up to one year after their graduation.

An international student who has been permitted to undertake initial household registration, resident registration, naturalization, or restoration of R.O.C. nationality procedures during the course of their studies in Taiwan will forfeit their international student status and shall be dismissed by their educational institution. However, students whose application was handled in the same manner as the admission procedures for domestic students and who apply for naturalization to acquire the nationality of the R.O.C. by Subparagraph 1 to 3, Paragraph 1, Article 4 of the Nationality Act is not subject to this requirement. An international student who has failed in conduct or academics, or who has violated the law or school rules in such a way as to result in expulsion or loss of enrollment shall not be allowed to apply for enrollment per these regulations. If a violation of this rule is found to be substantiated, NTCU will revoke their enrollment or expel them from the school.

- Article 16 In order to provide incentive awards for outstanding international students who are studying at NTCU, we set up International Student Scholarships, the criteria and selection process for this scholarship will be decided separately.
- Article 17 The Office of International and Cross-strait Affairs Research and Development at NTCU is responsible for handling international student admission (transfer) applications, while the Office of Student Affairs is responsible for counseling and liaison matters of foreign students in their daily life and studies after admission. Counseling activities or events promoting campus internationalization for foreign students should be held irregularly each academic year, facilitating interactions between domestic and foreign students.
- Article 18 The tuition-related fees that international students in Taiwan shall pay are determined as stipulated below:
 - 1. Students who have been admitted to study in Taiwan by the provisions of the previous two articles, or who have received a MOFA Taiwan Scholarship following a recommendation by an overseas mission, or who have the status of permanent residents in Taiwan shall pay tuition and other fees by the standard fees that NTCU applies to domestic students.
 - 2. Students admitted to an educational institution in Taiwan by an education cooperation agreement shall pay their tuition and other fees as specified in the agreement.
 - 3. If an international student is not covered by the provisions of either of the preceding two subparagraphs, an educational institution may charge the student based on the standard tuition and other fees for international students that it has determined, and these are not permitted to be lower than the fees levied by other private educational institutions at the same level.
- Article 19 Foreign students who come to Taiwan to learn languages at the Chinese Language Center attached to NTCU shall submit an application form, proof of sufficient financial statement

to study in Taiwan, or proof of a full scholarship from the government, a college or university, or a private organization, and other documents required by the Chinese Language Center at the time of application. Other notifications of management, change, or loss of student status shall be governed by the provisions of Article 5, Paragraph 3, Article 8, and Article 14.

- Article 20 If it is verified that foreign students have violated the provisions of the Employment Service Act, the University shall promptly handle it by the regulations.
- Article 21 Matters not covered in these Regulations shall be handled by the Regulations for Foreign Students Studying in Taiwan issued by the Ministry of Education, the University's regulations, and relevant provisions.
- Article 22 These Regulations shall be implemented upon approval by the Ministry of Education after being passed by the Academic Affairs Council. Amendments shall also be subject to the same procedure.